

INSTRUCTIONS FOR COMPLETING AFFIDAVIT OF HEIRSHIP

1. **This form should be completed by someone other than an Heir.** This person should be someone who is familiar with the family history of the deceased (decedent), and **who will obtain no benefit** from the Estate.
The person who fills out the form is referred to as the “AFFIANT”.
2. The person completing this Affidavit should read carefully and answer all the questions that are applicable; paying particular attention to the name(s) and address(s) of the heir(s).
3. Sign the “Affidavit of Heirship” in front of a Notary Public, so **it can be notarized**.
4. **The completed, notarized form should be sent to the appropriate county for recording/filing.*** Recording/filing fees will apply; therefore, contact the clerk of court for the appropriate county to obtain fees and instructions for correctly recording/filing forms in that county. **Please have recorded forms returned to you for verification purposes.**
5. Please send copies of the recorded forms to **Mitsui E&P USA LLC** and **keep a copy for your files**.
6. **Mitsui E&P USA LLC** will complete the Ownership Transfer process once the recorded forms are received.

11. If one or more former spouses is deceased or divorced, state name, when and where such death or divorce occurred. If deceased, specify whether or not married to Decedent at the time of death.

Name of Former Spouse	Date of Death	Date of Divorce	Place of Death or Place of Divorce	If deceased, were they married to Decedent at time of death?

12. What is the total number of Decedent's children by any spouse? _____
Complete the following table with respect to all children of the Decedent, whether living or deceased:

Name of Child	Date of Birth & Age	Mailing Address or Date of Death	Name of Child's other Parent

13. Were any of Decedent's children adopted? Yes _____ No _____ If Yes, which one(s) and when?

Name of Adopted Child	Date of Adoption	Living or Deceased	Mailing Address or Date of Death

NOTE: If any child (natural or adopted) is now deceased, complete item #14 below, and furnish a separate Affidavit of Heirship for such child.

14. Complete the following table with respect to all children of every deceased child (if any) of the Decedent.

Name of Decedent's Deceased Children	Children of Deceased Child	Date of Birth	Mailing Address or Date of Death

15. If any children or grandchildren did not survive the Decedent, then give below the names and addresses of the Decedent's father, mother, and all brothers and sisters.

Name of Relative	Relationship	Age	Present Address or Date of Death

16. If the Decedent was not survived by any children, grandchildren, father, mother, brothers or sisters, then give the names and addresses of the nearest surviving relatives:

Relative(s) Name	Relationship	Age	Present Address

17. Additional Remarks (such as being a relative of, or attorney or agent for, deceased) which will show basis and source of information hereinbefore given:

ACKNOWLEDGEMENT

AFFIANT: _____
Signature *Printed Name*

AFFIANT'S PHONE/ EMAIL: _____ / _____

WITNESS: _____
Signature *Printed Name*

Subscribed and sworn to be this _____ day of _____, 20____.
(month) (yr)

_____ Notary Public Signature

_____ Notary Public Printed Name

(Notary seal)

My Commission expires: _____, 20____